

## Requirements for Auctions

In addition to the Healthy at Work [Minimum Requirements](#), **auctions must meet the requirements below in order to reopen and remain open:**

### Social Distancing Requirements for Auctions

- Auctions must continue to be held online or remotely to the greatest extent practicable.
- For those auctions that cannot be held remotely, they must be held outside to the greatest extent practicable.
- For those auctions that cannot be held remotely or outdoors, auctions must limit the persons, not including employees, present to 60% of the maximum permitted occupancy capacity of the auction space. All individuals in the venue or event space must be able to maintain six (6) feet of space from all people who are not members of their household. If the auction is not able to maintain six (6) feet of space between attendees or households at 60% capacity, the auction must limit the number of individuals in the area or space to the greatest number that permits proper social distancing. Additionally, auctions should plan for and encourage attendees to appropriately social distance.
- Auctions must ensure that all participants remain a minimum of six (6) feet away from each other and any auctioneers or staff. This includes during sign-in, previewing of the auction items, bidding, picking up items, and submitting payment. Chairs, if used, should be placed six (6) feet apart from one another to ensure proper social distancing.
- Auctions cannot serve food or drink.
- Auctions must ensure customers can pick up purchased items one person at a time and without in-person interaction, either by appointment or by establishing a designated space where each purchased item will be left for pickup.
- Auctions must use online registration, sign-in, and payment to the greatest extent practicable. For sign-ins or other documents that must be done in person, auctions must establish a system that minimizes in-person interaction to the greatest extent practicable, such as providing a designated space where one person at a time can sign documents.
- Auctions must stagger set-up, check-in, entry, exit, and breakdown times to avoid customers and auction staff congregating.

## **Cleaning and Disinfecting Requirements for Auctions**

- Auctions that cannot be held remotely or outside must ensure that their facilities, including breakrooms and restrooms, are properly cleaned and ventilated. Auctions that cannot be held outside are encouraged to open exterior doors and windows to increase ventilation.
- Auctions should provide hand sanitizer, handwashing facilities, tissues and waste baskets in convenient locations to the greatest extent practicable.
- Auctions must limit the use of shared equipment or items (e.g., pens, documents, bid paddles) to the greatest extent practicable. Any items that must be shared must also be thoroughly disinfected between each use.
- Auctions must limit touching of auction items to the greatest extent practicable. For those auction items that must be touched, they must be disinfected after each use if doing so is possible and would not diminish the quality or value of the item.
- Auctions making restrooms available must ensure frequently touched surfaces are frequently cleaned and disinfected (e.g., door knobs and handles).

## **Personal Protective Equipment (PPE) Requirements for Auctions**

- Auctions must ensure that all staff wear facemasks or other face coverings whenever they are within six (6) feet of another person unless doing so would represent a serious risk to the staff member's health or safety.
- Pursuant to Executive Order 2020-586 and 902 KAR 2010E, which are attached to this document, all auctions must ensure that all customers, vendors, contractors, and any other member of the public who enters the premises wear a face covering so long as they are not subject to any of the exemptions listed in the Executive Order.
- If any person attempts to enter the auction without a face covering, the auction must inform them of the requirement to wear a face covering. If the individual refuses and is not subject to any of the exemptions listed in the Executive Order, the individual must not be permitted entry onto the premises.
- If an individual who was previously wearing a face covering removes it while on the premises and not subject to any of the exemptions listed in the Executive Order, the auction must ask them to put it back on. If the individual refuses to do so, the auction must not provide them service and must ask them to leave.
- Auctions who fail to follow these requirements of the Executive Order will be subject to a fine and may also be subject to an order from a local health department or the Labor Cabinet requiring immediate closure.
- For those auction items that must be touched and cannot be properly disinfected, auction staff and customers must wear gloves while examining the item and properly dispose of those gloves immediately after.

## Training and Safety Requirements for Auctions

- Auctions must train staff to use PPE. This training includes: when to use PPE; what PPE is necessary; how to properly put on, use, and remove PPE; how to properly dispose of or disinfect PPE; how to inspect PPE for damage; how to maintain PPE, and; the limitations of PPE.
- Auctions must establish log-in procedures for staff and customers and maintain that information for potential contact notification.